Translation Quality Manager - Italian

Position Summary:
The position of Quality Manager is responsible for verifying the accuracy of translated documentation, correcting any existing inaccuracies and presenting said documentation as per the client’s requirements.

Position responsibilities:
- Ensure translated documents mirror the original source document
- Efficiently maintains formal disciplined operations procedures across a variety of client projects
- Track project-specific non-conformances and resolutions
- Personally perform project QA steps
- Assist with making new department processes while improving on existing ones (improve productivity, profitability)

Essential skills and experience required:
- Minimum Bachelor’s degree or its equivalent ideally in a language field
- Must have excellent communication (written and verbal) skills in Italian and English
- Ability to support multiple projects by keeping accurate and up-to-date project specs
- Excellent problem solving skills
- Ability to maintain professionalism in all situations, especially under tight deadlines
- Prior translation industry experience preferred

In order to apply please send your CV to: euproductioncareers@transperfect.com